



## High School Leaders: Youth Health Advocates & Orgullo Latino

Department	Youth Engagement	Salary	\$20.00 per hour
Supervisor	Youth Prevention Manager	Status	Non-Exempt
Hours/Schedule	4 hours per week Schedule flexible with program/events needs	Location	23 Pear Tree LISD Youth Meetings Other locations Travel and training required
On-Site Requirement	4 hours on site per week (schedule predetermined by Manager)	Revised Date	10/20/2025

High School Leaders are responsible for the coordination, peer leadership and promotion of Lopez Youth Health Advocates and/or Orgullo Latino. The two positions will work in tandem to support both programs and will facilitate collaboration between the programs when appropriate. High School Leaders will complete assignments in a timely manner on required tasks, self-assigned tasks or tasks assigned by the Youth Prevention Manager.

<p><b>Major Task Area:</b> Facilitation</p> <p>YHA Meetings (weekly at LISD): with Manager, co-develop agenda and activities. Co-facilitate meetings with peers.</p> <p>Orgullo Latino Meetings (monthly at LIFRC): with Manager, co-develop agenda and activities. Co-facilitate meetings with peers.</p>	20%
<p><b>Major Task Area:</b> Social Media Promotion</p> <p>Develop Content Calendar based on Prevention Best Practices.</p> <p>Post on YHA &amp; OL Instagram, LopezRocks, Lopez Community Board, LISD Newsletter, LISD video boards and other locations determined with team.</p> <p>Develop content 1x per week that align with Prevention. Videos or photos</p> <p>Develop context 1x per week that align with Orgullo Latino. Videos or Photos</p> <p>Develop contact 2x per month: 1) promotion of Lopez events 2) promotion of Prevention National</p>	20%
<p><b>Major Task Area:</b> Youth Liaison</p> <p>Serve as Liaison to Regional &amp; National partnerships</p> <p>Represent YHA and/or Orgullo Latino at SJC Board, Regional, National forums (some chaperoned off-site travel required)</p>	20%

<p><b>Major Task Area:</b> Communications</p> <p>Develop and initiate quarterly articles to be promoted by LIFRC, State of WA, San Juan County and other.</p> <p>Develop and disseminate event promotion for YHA &amp; OL</p>	20%
<p><b>Major Task Area:</b> Leadership</p> <p>Together with a regional team, co-coordinate and produce Lopez Moment of Youth Summit &amp; After Party (May/June 2025)</p>	20%

**Qualifications**

- High Schooler at Lopez Island High School or Lopez Island resident who is in High School in San Juan County
- Ability to demonstrate progressive leadership development
- 1-3 years experience working with Youth Health Advocates and/or Orgullo Latino
- Bilingual Spanish/English or ability to co-coordinate bilingual meetings

**Skills**

- Able to prioritize and organize activities.
- Careful attention to paperwork and other details to assure accuracy and consistency
- Able to work under pressure with multiple priorities demand time and attention.
- Knowledge & commitment to principles of confidentiality
- Strong computer skills including knowledge of MS Office software
- Committed to the LIFRC mission, vision and values listed on the next page
- Able to work effectively with a team; be a strong team player
- Able to effectively communicate and build/maintain relationships

**Mission**

The Mission of the Lopez Island Family Resource Center is to provide resources and guidance necessary to meet the basic needs of the entire community. Building on this foundation of wellbeing, we also provide educational and community engagement programs and we advocate for a more just and equitable community.

**Vision**

We envision the Lopez Island community as a family in which each person enjoys a positive, meaningful quality of life, know our own and our neighbors’ basic needs are be met. We are committed to lifelong growth and self-improvement in an environment of respect, kindness, and compassion.

**Core Values**

- We believe in an inclusive and just community with opportunity for self-improvement for all.
- We focus on the well-be of our clients
  - We maintain appropriate professional boundaries.
  - We meet people where they are.
  - We treat our clients with dignity and respect.
  - We maintain keep our clients’ information confidential.
- We use best practices.
- We strengthen our community by connect people and organizations.
- We collaborate among staff and with other individuals and organizations.

- We are a team of self-empowered individuals.
- We are active listeners and have candid, honest, and positive communication. We accept input from others.
- We act with integrity and responsibility.
- We continuously evaluate and improve.
- We adapt to the changing needs of our clients and the community.

To apply, please email Satya Ray at [satya@lifrc.org](mailto:satya@lifrc.org)

Include resume. And if you do not have a resume, applicable job/life experience.

Please also attach a one page cover letter than explains:

- 1) Why you are interested in the position
- 2) Why you think you are a fit
- 3) Confirm your availability