



## **Assistant Instructor(s) for Preschool Summer Camps**

These are paid positions for **High Schoolers** (entering 10<sup>th</sup> graders-12<sup>th</sup> graders) who enjoy working with preschool aged youth (3.5 – 5) and want to gain leadership experience during the summer.

To apply, please **email a cover letter** to [katy@lifrc.org](mailto:katy@lifrc.org) stating

- 1) why you are interested in this position.
- 2) what experience you have working with children/youth.
- 3) your preferred camp to work

**Wage:** \$20 per hour

**Temporary part-time (hours vary per camp) positions:**

June 24 – June 26, Tuesday-Thursday, 8:30AM – 1:00PM (13.5 hours + up to 2 hours training)  
*AND/OR*

July 2 – 3, Wednesday-Thursday, 8:30AM – 1:30PM (10 hours + up to 2 hours training)

**In-service position with 100% on-site**

**Benefits:** Accrual of paid sick time

**Reports to:** Lead Instructor

### **Responsibilities**

- Assist the Lead Instructor in running summer camp activities, serving youth one-on-one or in a small group. Activities include arts and crafts, STEM activities, board games, active outdoor time/sports, cooperative games, nature-based activities, reading, and opening and closing circles
- Greet, escort, and monitor youth throughout the program, assuring they are safe and supported
- Help youth transition from one program space or activity to another
- Engage with youth during active outdoor games/sports activities
- Prepare snacks as needed and assist during snack and lunchtime
- Set up and break down supplies as needed
- Follow program policies and procedures and adhere to program requirements

**Minimum Qualifications**

- Entering 10<sup>th</sup> grade
- Strong interest in working with preschool aged youth
- Ability to communicate respectfully with youth and adults
- Verbal fluency in English

**Preferred Qualifications**

- One+ years of experience working directly with youth in an after-school program, summer camp, school, childcare, tutoring, or similar setting
- Verbal fluency in Spanish

**Training/Certifications required**

- Signed Parent/School Authorization Form (This will be part of the hiring paperwork)

**Equity and Inclusion**

- Demonstrate the initiative to learn and enhance skills promoting anti-racism, cultural competency, and understanding of oppression and its impact
- Participate in intentional learning efforts, including events relating to understanding institutional racism and building cultural competency

**Community Expectations**

- Model respectful communication and foster cooperative relationships
- Committed to the mission and values of LIFRC

**Essential Physical Skills**

These physical demands represent the requirements for an employee to perform the job's essential functions successfully. Reasonable accommodation can be made to enable people with disabilities to perform the essential functions described.

This job requires the employee to work outside and to safely escort youth to and from program spaces, including on uneven terrain. While performing the duties of this job, the employee is regularly required to perform duties outside an office and must be able to lift, push, pull, and transport supplies and other items up to 30 pounds.

**Lopez Island Family Resource Center**

The Mission of the Lopez Island Family Resource Center is to provide resources and guidance necessary to meet the basic needs of the entire community. Building on this foundation of well-being, we also provide educational and community engagement programs and advocate for a more just and equitable community.

**We envision** the Lopez Island community as a family in which each person enjoys a positive, meaningful quality of life, knowing our own and our neighbors' basic needs are met. We are

committed to lifelong growth and self-improvement in an environment of respect, kindness, and compassion.

**Our core values:**

- We believe in an inclusive and just community with opportunity for self-improvement for all.
- We focus on the well-being of our clients.
- We maintain appropriate professional boundaries.
- We meet people where they are.
- We treat our clients with dignity and respect.
- We keep our clients' information confidential.
- We use best practices.
- We strengthen our community by connecting people and organizations.
- We collaborate among staff and with other individuals and organizations.
- We are a team of self-empowered individuals.
- We are active listeners and have candid, honest, and positive communication. We accept input from others.
- We act with integrity and responsibility.
- We continuously evaluate and improve.
- We adapt to the changing needs of our clients and the community.